



Montgomery County Parks Department
9500 Brunett Avenue Silver Spring, MD 20901
Phone (301) 495-2504

VOLUNTEER JOB DESCRIPTION

JOB TITLE: GROUNDKEEPER AIDE
LOCATION: Brookside, Locust Grove & Meadowside Nature Centers and Black Hills Visitor Center
TIME: Positions are available weekdays and weekends, during both the day and evening.

JOB DESCRIPTION:

Montgomery County Nature Facilities provide a variety of natural and cultural history programs for the public and maintain an active exhibit area, grounds, and trails. Groundskeeper Aides work on a variety of outdoor tasks including trail maintenance, gardening, removing invasive plants, pruning, and mulching around our Nature Centers. Groundskeeper Aides are task-oriented and take pride in their role as representatives of the Montgomery County Parks Department

DUTIES AND RESPONSIBILITIES:

1. Trail maintenance.
2. Gardening.
3. Removing invasive plants.
4. Pruning
5. Mulching
6. Other outdoor tasks as assigned.

QUALIFICATIONS:

1. Willingness to work on site at designated Nature Facility.
2. Physical ability to perform outdoor maintenance tasks.
3. Ability to work well with others.
4. Willingness to communicate effectively and professionally with park patrons.
5. Ability to follow directions with accuracy and attention to details.
6. Ability to work independently.

REQUIREMENTS:

1. Minimum age: 14 years old.
2. Ability to commit to a prearranged schedule.
3. References required
4. Fingerprint Background Check required.
5. Staff shirt/ hat and nametag required (provided by Nature Facility).

AUTHORITY:

Use of park equipment, facilities, and material as needed.

TRAINING:

Successful completion of Nature Center Volunteer Orientation e-Learning course. On the job training provided by the Naturalist Staff.

COMMENTS:

This can be a rewarding opportunity to help maintain a public park facility. Volunteers in this position provide a valuable resource to the park facility staff as well as learn hands on how to maintain an outdoor public area. Approved for Student Service hours and Family Volunteering.

BENEFITS:

Volunteers at Montgomery County Nature Facilities receive benefits, including program discounts, volunteer appreciation events, hands on educational opportunities and more. Please see our benefits flyer for a complete list