



VOLUNTEER JOB DESCRIPTION

EVENT ASSISTANT

LOCATION: Brookside Gardens, 1800 Glenallan Avenue, Wheaton, MD 20902-1369

JOB DESCRIPTION: To assist during reservation with on-going events on weekends for a 4 hour shift.

DUTIES AND RESPONSIBILITIES:

- * Greet and direct visitors
- * Assist in set up of signage or other equipment as necessary
- * Monitor event

QUALIFICATIONS AND REQUIREMENTS:

- * Dependable
- * Able to work outdoors
- * Enjoy interacting with garden patrons
- * Able to lift up to 7 pounds
- * Able to understand and follow detailed directions
- * Able to adapt to last minute changes
- * Minimum age 18

TRAINING: On the job training

COMMENTS: For further information, call 301-962-1429, or email MCP-GardenVolunteer@mncppc-mc.org

Updated 2/08