



## VOLUNTEER JOB DESCRIPTION

### BUTTERFLY EXHIBIT STUDENT INTERN

**LOCATION:** Brookside Gardens South Conservatory, 1500 Glenallan Avenue, Wheaton, MD 20902-1369

**NEED:** Four to six-hour shift, 1 – 5 shifts per week, Monday through Friday between 8:30 a.m. and 5:00 p.m.

**JOB DESCRIPTION:** Student will perform a variety of tasks associated with the operation of a butterfly exhibit that includes a small indoor flight house. Tasks will include serving as a docent and/ or tour guide by showing visitors highlights of the exhibit, answering commonly asked questions and by helping to enforce rules pertaining to butterfly and visitor safety. In addition student may perform a variety of other tasks such as general gardening and assisting with care and display of butterfly pupae, caterpillars and winged adults.

#### DUTIES AND RESPONSIBILITIES:

- \*\*\*Prevent accidental or intentional removal of butterflies from the exhibit.
- \*Share interpretive information with visitors on all aspects of butterflies and butterfly habitat gardens.
- \*Answer visitor's questions about butterflies and plants in the exhibit.
- \*Assist with the care of butterflies in the exhibit.
- \*Perform minor tasks related to show upkeep, such as sweeping walkways.
- \*Ensure posted rules are followed to protect butterflies in the exhibit and help to ensure visitor safety.
- \*Groom planted beds and containers.
- \*Replant areas under direction of staff person.
- \*Clean up and store all tools and supplies.
- \*Follow regulations pertaining to the handling of butterflies and plant material.

#### QUALIFICATIONS:

- \*A strong background in gardening is preferred.
- \*Ability to do moderate physical activity such as bending, squatting and lifting 10-15 lbs.
- \*Ability to follow detailed instructions.
- \*A strong interest in butterflies, horticulture, or related field.
- \*Enthusiasm for working with the public and a clear speaking voice.
- \*Dedicated and dependable.
- \*Ability to tolerate moderately high temperatures and high humidity.

#### TRAINING:

The Student Intern works closely with the Butterfly Exhibit staff, after attending formal training sessions and completing an eLearning Web training course. A study guide is provided. Ongoing training in gardening techniques and other specialized duties will be demonstrated and explained by the Butterfly Exhibit staff.

**COMMENTS:** This project offers a wide variety of possibilities to utilize a particular student's skills. For example, in the past we've received help with carpentry and computer projects. It is hoped that the student gets involved in many aspects of the exhibit and can explore learning about the operation from all angles. For more information, call 301-962-1429, or email [MCP-GardenVolunteer@mncppc-mc.org](mailto:MCP-GardenVolunteer@mncppc-mc.org)