

Montgomery Parks Department
9500 Brunett Avenue Silver Spring, MD 20901
Phone (301) 495-2504

VOLUNTEER JOB DESCRIPTION

JOB TITLE: **Historic, Significant, and Champion Tree Steward**

LOCATION: Shady Grove Maintenance Facility

NEED: As needed by project. Weekdays, business hours

JOB DESCRIPTION:

The Volunteer Tree Steward will assist with the implementation of Historic, Significant and Champion Tree Program. The Horticulture, Forestry Environmental Education Division, Arboriculture Section is responsible for the stewardship of trees in Montgomery County Parks. Staff provides support to the Division by performing routine and special tree health management tasks, helping to preserve the precious historic, significant, and champion trees on parkland. Staff efforts are focused on soil improvements, maintaining mulch beds around the trees, ground level and subsoil pruning, routine tree health inspections, Global Positioning System (GPS) mapping of tree locations, inventorying of trees, and public outreach and education.

The Historic, Significant, and Champion Tree Steward may be assigned any part of the above-mentioned responsibilities depending on the individual's skills, abilities, and interests. Tasks for any given project may include: Mulching, weed removal, inventorying, data entry, research of historical background of specific trees, assisting in public relations and outreach.

DUTIES AND RESPONSIBILITIES:

Dependent upon assignment, may include:

1. Mulching around HSC trees
2. Creating historical write ups about HSC trees
3. Removing weeds and invasive vines from around HSC trees.
4. Assist in data entry and tree inventory.

QUALIFICATIONS:

1. Possess an appreciation and or love for big trees.
2. Ability to follow directions, pay attention to details and work within deadlines.
3. Possess at least an entry level knowledge of use of Microsoft Office software
4. Be willing to work outdoors and indoors (when needed) performing physical and administrative duties.

REQUIREMENTS:

1. Minimum age 18 unless working with an adult supervisor/group.
2. Demonstrate ability to perform tasks necessary for project completion.
3. Demonstrate ability to work independently, as well as work cooperatively with staff and other volunteers.
4. Be willing to commit to a pre-arranged schedule.
5. May be required to drive a commission vehicle. If so, then must have a valid driver's license and participate in the Commission's defensive driving course.

TRAINING:

Orientation to the Montgomery County Department of Parks Horticulture, Forestry and Environmental Education Division will be provided by the staff. Specific project requirements will be discussed with supervisory staff. Use of computers, GPS equipment, and hand tools as well as work standards will be demonstrated by the project supervisor.

BENEFITS TO VOLUNTEER:

1. A well-rounded tree stewardship experience
2. Familiarity with County parks.
3. Learn tree identification.
4. Help protect and enhance public resources.
5. Exercise while enjoying the outdoors.
6. Assist in creating a safe and enjoyable park experience.

COMMENTS:

Volunteers working within this program allow the HSC tree staff to accomplish tasks which would otherwise not be accomplished to help preserve these precious and irreplaceable trees.