MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION
Park Permit Office (Silver Spring), 9500 Brunett Avenue, Silver Spring, MD 20901, **Tel.:** 301-495-2525 **Fax:** 301-495-2484
Park Permit Office (Germantown), 12900 Middlebrook Road, Germantown, MD 20874, **Tel.:** 301-495-2480
www.parkpermits.org

ATHLETIC FIELDS CANCELLATION/REFUND SHEET

Refunds for field time will be provided **only when field use is cancelled by park staff**. Field users are responsible for tracking these cancellations and must submit a list of all refund requests to the permit office for consideration. This list will be compared against our staff cancellation lists and refunded accordingly. Refund requests can be submitted at any time but will be processed for payment or credits at the end of each season only. Users can choose to receive a monetary refund (for amounts over $10) or opt for future use credits to apply against future field time. Amounts under $10 will receive use credits only.

DATE OF USE	DAY OF WEEK	PARK NAME	FIELD #	PERMIT#	# OF RAIN OUT (RO) GAMES	CANCELLATION REASON

Last update: ***04/01/2009***